



STATE OF WEST VIRGINIA  
Department of Revenue  
State Tax Department

Jim Justice  
Governor

FILED Dale W. Steager  
Tax Commissioner

ADMINISTRATIVE NOTICE 2017-19

2017 JUN 30 P 2: 25

SCHEDULE OF FEES TO BE CHARGED FOR  
COPIES OF TAX MAPS

OFFICE WEST VIRGINIA  
SECRETARY OF STATE

This notice sets forth reimbursement fees charged by the Property Tax Division of the Tax Division of the West Virginia Department of Revenue (the "State Tax Department") pursuant to Senate Bill 588 from the 2017 regular legislative session (to be codified as W. Va. Code §11-1C-7(e)(2)).<sup>1</sup>

**Reimbursement Fees For Tax Maps or Digital Parcel Files:**

1. Copying costs for paper finished tax maps or printing costs for digital finished tax maps are as follows:
  - Tax Maps 8 1/2" x 11" or 8 1/2" x 14". -- Reproductions or printed tax maps on 8 1/2" x 11" letter size or 8 1/2" x 14" legal size paper shall be \$0.25 per page.
  - Tax Maps 11" x 17". -- Reproductions or printed tax maps on 11" x 17" ledger/tabloid size paper shall be \$0.50 per page.
  - Full-Sized Paper Map Sheet. – Reproductions or printed tax maps on 18" X 24" size paper shall be \$1.00 per page;
  - Reproductions or printed tax maps on 24" X 36" size paper or larger shall be \$2.00 per page;
2. The cost of reproducing digital finished tax maps on computer disc shall be \$1 per disc;
3. The cost of reproducing digital parcel files, either with or without IAS data, shall be \$1 per disc; and
4. Mailing or delivery charges may be charged, at the actual cost, in connection with sending the requested information to a requestor.

**Notice of this determination will be filed in the West Virginia Register.**

Issued:

Dale W. Steager  
State Tax Commissioner

June 30, 2017

<sup>1</sup> Changes made to W. Va. Code §11-1C-7 by Senate Bill 588 render the tax map sales provisions in Series 5 of Title 189 of the Code of State Rules obsolete.